

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Heywood & Hawkeridge Village Hall, Church Road, Heywood,
Westbury, Wiltshire, BA13 4LP
Date: 7 August 2014
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr David Jenkins (Chairman), Cllr Gordon King (Vice Chairman) and
Cllr Jerry Wickham

Cllr Christopher Newbury was also in attendance.

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager
Julia Cramp, Service Director for Commissioning and Performance & School
Effectiveness
Roger Bishton, Democratic Services Officer
Tracy Carter, Associate Director for Waste & Recycling
Vicki Harris, Senior Waste Project Officer
Deborah Griffin, Health Trainer
Margaret Winskill, Health Promotion Specialist

Town and Parish Councillors

Westbury Town Council – Cllr Francis Morland
Bratton Parish Council – Cllr KG Drewett
Dilton Marsh Parish Council – Cllr Francis Morland
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr J Masson, Cllr Francis Morland & Cllr Keith Youngs

Partners

Wiltshire Police – Inspector Alan Webb

BA13+ Community Area Partnership – Carole King & Phil McMullen

Integrated Youth Service – Sally Willox

Total in attendance: 36

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Ian Cunningham – Westbury Town Council Cllr Sue Ezra – Westbury Town Council Revd Dai Davies – Crosspoint Mike Franklin & Andy Green – Wiltshire Fire & Rescue Service Ian Holden – Balfour Beatty - Living Places Norman Burgess – Community Coordinator, Local Highways Cllr Russell Hawker – Wiltshire Council</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meetings held on 5 & 17 June 2014 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:-</p> <ul style="list-style-type: none"> • GOV/14/05/10 Integrated Performance Report May 2014 – This report showed that performance across the urgent care system remained broadly as expected over recent weeks, with the exception of a couple of areas which had not consistently achieved the expected targets due to spikes of activity, these areas being A & E waiting times at Great Western Hospital, Swindon and also in NHS111, this being a new service to make it easier for the public to access local NHS healthcare services in England. The public can call 111 when medical help is required fast but it's not a 999 emergency. NHS 111 is a fast and easy way to get the right help, whatever the time. NHS 111 is available 24 hours a day, 365 days a year. Calls are free from landlines and mobile phones. • Community Infrastructure Levy (CIL) – Wiltshire Council submitted its draft Charging Schedule for examination on 23 June. A Statement of Modification (which sets out proposed changes to the Schedule) had been published for a 4 week consultation period at the same time which ran until

	<p>21 July. The Chairman drew attention to the appendix to the Announcement which explained the CIL in more detail.</p> <ul style="list-style-type: none"> • Changes to the Electoral Registration System – Over the Summer period all Wiltshire residents would be receiving a letter explaining a new, more secure system of Individual Electoral Registration which was being introduced to replace the old Victorian system where the “head of Household” registered everyone living in a property. In future, each individual would be responsible for registering themselves. • Changes to Bell Orchard Sheltered Housing - Selwood Housing was planning to renovate their housing stock at Bell Orchard and was in the process of making arrangements for the residents to receive alternate accommodation whilst the renovations were taking place. It was noted that Selwood Housing would be providing a more detailed announcement as soon as they were able to do so. • The Great War 1914 - 1918 – The Chairman drew attention to the leaflet Westbury Remembers the Great War 1914-1918 which had been circulated at the meeting and was readily available in Westbury. The leaflet set out the programme of events until the end of the year and plans were being made for further events to take place during subsequent years. More details about these events can be seen at www.westburytowncouncil.gov.uk .
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community updates:-</p> <ul style="list-style-type: none"> • Wiltshire Police Inspector Alan Webb presented his report which was in a slightly different format in that performance and other local issues regarding Westbury were now included. It was noted with pleasure that ASB incidents in Westbury had reduced by 42.3%. (A copy of the report is attached to these minutes). • Wiltshire Fire & Rescue Service An update report was received and noted. Attention was drawn to a public consultation on the future of Wiltshire & Swindon Fire Authority which was taking place between 21 July and 20 October 2014. Attention was drawn to the lack of paper copies of the consultation document and assurances were given that copies would be made available in Westbury Library. It was also noted that information was available to download at www.wiltsfire.gov.uk • BA13 Community Area Partnership An update report was received and noted.

	<ul style="list-style-type: none"> • Westbury Campus An update report was received and noted. It was further reported that the Campus Team was looking at how listed buildings in Bath, Radstock and Bourne Hill, Salisbury had been transformed and a report on their findings and how that might apply to listed buildings in Westbury would be reported to the next meeting. • Youth Advisory Group An update report was received and noted. Sally Willox announced that this would be the last meeting that she would be attending consequent upon her appointment as a Community Youth Officer elsewhere in Wiltshire. Members expressed their thanks and appreciation for all the excellent work that Sally had carried out during her time in Westbury and wished her every success and happiness in her new role. • Town/Parish Councils There were no update reports.
7.	<p><u>Tackling Priorities raised in the Westbury JSA</u></p> <p>Sally Hendry gave an update since the last meeting as follows:-</p> <ul style="list-style-type: none"> • Recycling The recycling campaign had been launched and generated much interest at the Westbury street fayre. Wiltshire Council's recycling experts were on hand to give tips and information about recycling and to show off alternatives to wheelie bins such as bags and baskets. People also got the chance to have their say on the consultation into the collection of garden waste. • Domestic Abuse The JSA had highlighted high levels of domestic abuse compared with other community areas. A working group of key partners including the police had now been formed and an awareness campaign was being planned in November. • Safe Places The Safe Places Project was a new community safety project which had started in Westbury. It was aimed at helping vulnerable people. This project, funded through the Police and Crime Commissioner, provided a network of places where people could get help if they were lost or confused. The project was being led by the BA13+ community area partnership with support from the Area Board and the police. • Health and Wellbeing Plans were at an advanced stage for a Health Fair to take place during the afternoon of Thursday 9 October 2014 at The Laverton, Westbury, which would be followed by the scheduled meeting of the Area Board. Health Fairs were being organised in each community area at which stalls on many aspects of preventative medicine would be provided in addition to

health experts being available to give advice on various health issues.

- Cycling**
A cycle route map was in the process of being produced and it was anticipated that it would be available by the Autumn.
- Access to the Countryside**
Kissing gates were being constructed to replace some stiles in and around the Westbury area, following on from a grant of £3000 being awarded by the Area Board. Parish councils had been asked to identify where they thought a stile could be replaced with a kissing gate to improve access. The move was part of the commitment to improve access to the countryside and to encourage enjoyment of the local environment. The project was in partnership with Wiltshire Council's Rights of Way Officer and the gates were being fitted by volunteers from the local Ramblers.
- Allotments**
Allotments in the Westbury area had been neglected and overgrown for several years. These had now been restored and were in the process of being allocated to users. In the near future an application to transfer the ownership of the allotments from Wiltshire Council to Westbury Town Council would be coming before this Area Board.

8. Update on Recycling in the Westbury Community Area and Overview of the Consultation into Changes to the Garden Waste Collection Service

The Chairman welcomed Tracy Carter, Associate Director, Waste & Recycling who was attending to provide an update on recycling in the Westbury Community Area and to explain proposed changes to the garden waste collection service.

She reported that recycling and composting performance in West Wiltshire was higher than in North Wiltshire but lower than the rest of the County, as seen in the following statistics:-

Recycling and Composting Performance by Area		2013/14
		Cumulative
East	Total	48.80%
North	Total	41.10%
South	Total	44.80%
West	Total	43.10%
HRCs	Total	48.10%
Wiltshire	Total	44.10%
PI Target		50%

Tracy Carter explained that there were alternatives to bins were provided to residents when there was no storage space for bins at their property, i.e. no garden or outside storage space and where access to and from the point of collection was not suitable for a wheeled bin. In these circumstances the following alternatives could be provided:-

- Two blue re-useable bags as an alternative to the plastic bottles and cardboard collection service.
- Two green re-useable bags as an alternative to the garden waste collection service.
- A black recycling basket as an alternative to the black box recycling collection service.

She went on to explain that since improved kerbside recycling services were introduced in 2011/12, very small tonnages had been collected through the large network of mini recycling sites across the county. Less than 3,000 tonnes were collected in 2013/14 from mini recycling sites. Financial savings were having to be made and, to help facilitate this, the Council had agreed to reduce the number of the mini recycling sites network in the county. 15 strategic sites had been retained. These sites contributed 59% of mini recycling site tonnage in 2013/14

She was able to announce that a site was to be retained in Westbury at the Co-op. The Area Board had raised concern at a previous meeting that the site might close and had written to express concern; it was heartening to hear this good news.

The Area Board was informed that Wiltshire Council faced continued pressure to make financial savings and that consequently changes to the current garden waste collection service were being considered which could contribute to finding these savings.

Cabinet had agreed to a public consultation on three options to decide the future of the garden waste collection service, which were as follows:-

- 1) A three month suspension with no collections taking place in December, January and February.
- 2) A five month suspension with no collections taking place in November, December, January, February and March.
- 3) The introduction of a chargeable service instead of the current non-chargeable service.

The Council was carrying out a consultation exercise which was running from 1 July until 1 September 2014 with the intention that any decision would mean that the service would change during 2015-16. Members of the public were being

	<p>encouraged to either complete an information leaflet which was available at the meeting or to fill out the online form or to email views to gardenwasteconsultation@wiltshire.gov.uk.</p>
9.	<p><u>Healthy Communities and the Wiltshire Council Health Trainer Project</u></p> <p>The Chairman introduced and welcomed Margaret Winskill and Deborah Griffin, health trainers who were attending to explain the project in which information and support was available to people in the Westbury area who wanted to improve their general health and make better lifestyle choices.</p> <p>Wiltshire Council ran project offers up to six free one to one sessions offering advice on everything from healthy eating to weight loss, exercise and reducing alcohol consumption. People taking part had benefitted by setting mini goals and taking small steps to improve their general health such as the following:</p> <ul style="list-style-type: none"> • To get off the bus one stop earlier • To eat one extra piece of fruit a day • To have ten minutes a day 'me' time • To have one or two alcohol free days a week <p>Results so far showed that people who had taken part had really benefitted in a range of ways including general wellbeing and weight loss. Westbury's health trainer was Deb Griffin who could be contacted on deborah.griffin@wiltshire.gov.uk or on 07810757092.</p>
10.	<p><u>Changes to Youth Services in the Westbury Community Area</u></p> <p>Julia Cramp, Associate Director, Commissioning, Performance & School Effectiveness provided an update on the implementation of the Council's new policy on how youth services were to be provided.</p> <p>She reminded the meeting that there would be a change in delivery of the service whereby a community-led model would be introduced with funds being allocated to each area board to commission services that had been identified locally as being needed. A Community Youth Officer was being appointed to each Community Area who would act in an advisory role rather than be responsible for the provision of youth services as currently carried out by the Youth Workers.</p> <p>Julia Cramp emphasised that the area boards would be responsible for the provision of local services after consultation with youth groups and other interested parties. No decision had yet been made on the future of the Youth Centre at Westbury; the Council's building team was carrying out a review of all youth centres across Wiltshire and would be presenting a report to Council in due course.</p>

	<p>It was anticipated that a Community Youth Officer would be appointed for the Westbury Community Area shortly and the person appointed would be introduced to the Area Board at the earliest opportunity.</p>
<p>11.</p>	<p><u>Community Area Transport Group</u></p> <p>The Area Board received a report by the Community Area Manager together with the minutes of the Community Area Transport Group dated 18 July 2014.</p> <p>Decision</p> <p>(1) To allocate £100 to fund a Through Traffic sign at the roundabout at the junction of Westbury Leigh and Camargue Road.</p> <p>(2) To allocate £1000 for an extension to time of disabled parking in Market Place from two hours to three hours.</p> <p>(3) To allocate £1500 for work associated with an extension of zig zag markings and double yellow lines in Eden Vale Road.</p> <p>(4) To approve the 2014/15 list of proposed highway maintenance schemes as set out in Appendix 1 to the report, subject to Road B3098 being resurfaced from the White Horse viewing gallery to the edge of the wooded area near Town Farm.</p>
<p>12.</p>	<p><u>Air Quality Group</u></p> <p>The notes of the Air Quality Group meeting held on 18 July 2014 were received and noted.</p>
<p>13.</p>	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2014/15 Area Board Grants Budget. She then explained each application in turn.</p> <p>(a) U3A – Purchase of a Projector</p> <p>Decision</p> <p>To approve a grant of £450 towards the purchase of a projector.</p> <p>Reason</p> <p>This application meets the grants criteria for 2014/15.</p>

(b) Bratton Silver Band – Purchase of a Tuba

Decision

To approve a grant of £895 towards the purchase of a tuba.

Reason

This application meets the grants criteria for 2014/15.

(c) West Wiltshire Esprit Gymnastics Club – Purchase of Equipment for Young People

Decision

To approve a grant of £1000 towards the purchase of equipment for young people.

Reason

This application meets the grants criteria for 2014/15.

(d) Westbury Music and Arts Festival – Purchase of a Ticket Printer, Laptop and Lighting Equipment

Decision

To approve a grant of £992 for a ticket printer, laptop and lighting equipment, on condition that the ticket printer is made available for use by other organisations in Westbury.

Reason

This application meets the grants criteria for 2014/15.

(e) Domestic Abuse Awareness Project at Matravers School – Led by Cllr Gordon King

Decision

To approve a grant of £660 towards a domestic abuse awareness project at Matravers School.

	<p>Reason</p> <p>This application meets the grants criteria for 2014/15.</p>
14.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 9 October 2014 at The Laverton, Bratton Road, Westbury, BA13 3EN, to be preceded by a health fair.</p>

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Crime and Community Safety Briefing Paper Westbury Community Area Board 7th August 2014



1. Neighbourhood Policing

Town Team:

Pc Gavin Hucks
PCSO Neil Turnbull
PCSO Matoyizi Katsande

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt
PCSO Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Current priorities for Westbury Town Centre are:

Anti Social Behaviour Redlands Football Field and Leigh Play Park.
NDB

Current Priorities for Westbury Rural are:

Anti Social Behaviour Bratton, and Speeding / poaching _all rural areas
NDB

Incident of Note on the 2nd of July, we had a report of males going around Leigh Road offering to clean gutters for residents. We attended and located 2 males. They were both arrested at scene as they had also taken money from an elderly resident and offered to come back and cut a large tree for her and are currently on bail with conditions not to come to Westbury.

There has been a reduction in reported ASB in all areas despite the onset of school holidays.

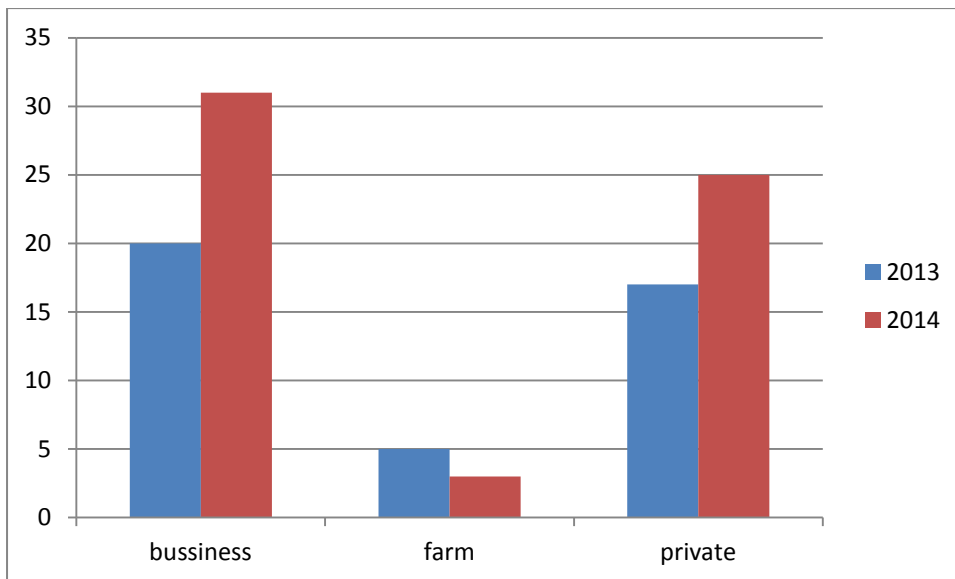
Non Dwelling Burglaries remain a concern and when I have researched the current increases I can see that they are being driven by multiple units being broken into at the same time on industrial estates where the offender appear to be looking for cash.

Secondly burglaries to sheds and outbuildings where items ranging from tools to lawn mowers and motorcycles are being stolen. Shed alarms are available and can have a deterrent effect on burglaries of this nature and we have committed resources to night time patrols especially around industrial estate in Westbury.

EG Westbury NPT	Crime				Detections*	
	12 Months to July 2013	12 Months to July 2014	Volume Change	% Change	12 Months to July 2013	12 Months to July 2014
Victim Based Crime	628	624	-4	● -0.6%	21%	17%
Domestic Burglary	38	34	-4	● -10.5%	11%	32%
Non Domestic Burglary	43	54	+11	● +25.6%	5%	4%
Vehicle Crime	78	70	-8	● -10.3%	4%	10%
Criminal Damage & Arson	151	140	-11	● -7.3%	19%	6%
Violence Against The Person	156	149	-7	● -4.5%	38%	36%
ASB Incidents (YTD)	615	355	-260	● -42.3%		

* Detections include both Sanction Detections and Local Resolutions

Non Dwelling Burglaries



Alan Webb

Westbury Sector Inspector.

7th August 2014